

# LONGMONT HUMANE SOCIETY

## Adult Volunteer Opportunities

**Administrative Assistant:** Assist administrative staff with data entry and other clerical tasks, or special projects. Hours are arranged with the administrative staff members as needed.

**Kennel Support:** Assist kennel staff with cleaning and restocking kennel areas and feeding animals available for adoption. Hours available are seven days a week, 8 – 10 am.

### Feline Friends:

- Overall in this position you will give love and attention to our cats at LHS. Hours generally are 7 days a week between 8:00 am and 6:00 pm. You will need to attend a 1.5 hour Feline Friends training session before interacting with the cats.
- At the FF training, you will sign up for one weekly 2 hour shift between the hours of 8:00 am and 6:00 pm. **We will expect a minimum commitment of 3 months for this Volunteer Opportunity.**

### Dog TLC:

- Overall in this position you will walk, and socialize our dogs on the adoption floor at LHS. Hours generally are 7 days a week between 8:00 am and 6:00 pm. You will need to attend a 3.5 hour Dog TLC training session before interacting with the dogs.
- At the TLC training, you will sign up for one weekly 2 hour shift between the hours of 8:00 am and 6:00 pm. **We will expect a minimum commitment of 3 months for this Volunteer Opportunity.**

### Small Paws:

- Overall in this position you will give love and attention to our rabbits, rats, and guinea pigs at LHS. Hours generally are 7 days a week between 11:30 am and 5:30 pm. You will need to attend a 1.5 hour Small Paws training session before interacting with the rabbits, rats, and guinea pigs.
- At the SP training, you will sign up for one weekly 1.5 hour shift between the hours of 11:30 am and 5:30 pm. **We will expect a minimum commitment of 3 months for this Volunteer Opportunity.**

**T.E.A.M.:** Provide midday enrichment treats to dogs on the adoption floor. In special situations, volunteer may be asked to pass out midday treats to dogs in behavior or dome area as cleared by behavior staff. No visits with dogs are allowed unless volunteer is trained in Dog TLC. You will need to attend a 1 hour training session. You will sign up for one weekly 2 hour shift from 1-3 p.m., and two volunteers maximum will be scheduled at a time.

**Donation Pick-up:** Pick up and deliver to LHS various donations of food and other items. Also, we have donation cans set up at local businesses, and Volunteers collect the money from the cans on a monthly basis.

**Outreach Committee:** Throughout the year, LHS has booths at local events and festivals. We need Volunteers to be our ambassadors; to answer questions about LHS, promote our adoptable animals.

**Foster Care:** Provide temporary home care for animals that are injured or too young to be adopted. LHS will provide all food and medical supplies. Animals are then placed in adoptive homes by LHS staff.

**Ask Me Volunteer:** Assist the front desk staff by greeting visitors and answering basic questions about LHS. Ask Me Volunteers provide a valuable service by minimizing wait times for clients and helping front desk staff provide an efficient and timely response to all inquiries. If you like a fast paced environment and to multi-task, we have a place for you with this opportunity.

**Maintenance Assistant:** Assist with gardening, landscaping, painting, carpentry, plumbing and electrical projects at the LHS facility.

**Pet Grooming:** Assist the Kennel Supervisor and Groomers with the grooming of animals in our adoption kennels. This position is basically bathing and brushing the animals; TLC Training is a pre-requisite.

**Photographer/Videographer:** Assist by taking photos and/or videos of special events/LHS activities.

**Special Events:** Assist at special events throughout the year (i.e. Dog washes, Homeward Bound, Walk/Run for Animals and more).

**Thrift Store:** Work in the LHS Thrift Store sorting and pricing donated items and moving items out to sell. Store hours are Monday through Friday – 10 am to 5 pm, Saturday – 10 am to 4 pm. Volunteer hours are arranged through the Thrift Store Manager. The Thrift Store is one of the major ongoing fundraisers for LHS operations.

**Shelter Clinic:** Assist with animals before and after surgery, cleaning and repacking instruments and helping with other tasks in the LHS Spay/Neuter Clinic. Preferred prerequisite for this opportunity is completion of TLC training.

### **ADVANCED VOLUNTEER OPPORTUNITIES:**

**These are positions that require LHS Volunteer experience before applying:**

**Canine Coach:** This is an extension of the Dog TLC program. Volunteers work with shelter dogs to train in order to improve their “adoptability”. You must complete at least 16 hours of EV (Experienced Volunteer) work before you can apply for the Canine Coach program. Obedience training techniques will be taught by shelter staff and a weekly time commitment is necessary.